

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS
JANUARY 11, 2017
****MINUTES****

The Hanover Township Board of Commissioners conducted a public meeting on January 11, 2017 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 7:00 PM.

PRESENT: Commissioners George Andrejko, George Bowers, Russell Davis, William Howatt, Ronald Krushnowski, Albert Bagusky.

ABSENT: Commissioner Jeffrey Lewis.

Bob Burns, 3 Scureman Street addressed the Board regarding Fellows Avenue project. The paving project on Fellows Avenue that the Water Company paved. He said the road should be accepted. They were paving the road with snow & salt on it. They have not finished sealing. There's dirt & asphalt all over the place, they never cleaned it up. Commissioner Bagusky stated that the Commissioners are aware of it and are on record with them knowing it was paved during those conditions. The Engineer made note of it. They know the Township is not happy with it. They did not accept the road yet. The Township Manager stated he has a video of the day they paved the road, it was December 13, the day after it snowed. He spoke to Jim Hoover who is the head of operations at the water company and told him that TSE who paved it, their work is unacceptable by the Township. He informed us that they had to pave it because half of it was already done. We put on record with a letter that even though they have a 2 year warranty it's just not acceptable. We asked them to mill and repave in the spring. Bob Burns questioned whether someone from their company could come down and clean it in the meantime. It's getting into the storm drains and on peoples sidewalks. He then thanked the Board for being aware of it and taking care of it.

DEPARTMENT REPORTS

SECRETARY'S REPORT

Motion by Andrejko, secc. Davis that the Secretary's Report for the month of December 2016 be accepted and filed. The report indicated that Executive Sessions of the Board were conducted on December 5, 2016 and December 15, 2016 to discuss personnel and possible litigation. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Bagusky. MOTION CARRIED.

MANAGER'S REPORT

Motion by Andrejko, secc. Davis that the Manager's Report for the month of December 2016 be accepted and filed. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Bagusky. MOTION CARRIED.

Hanover Township
Board of Commissioners
January 11, 2017
Minutes – Page #2

DEPARTMENT REPORTS

Motion by Andrejko, secc. Davis that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of December 2016 be accepted and filed. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Bagusky. MOTION CARRIED.

TREASURER'S REPORT

Motion by Andrejko, secc. Davis that the Treasurer's report for the month of December 2016 be accepted and filed. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Bagusky. MOTION CARRIED.

MINUTES OF MEETING OF DECEMBER 15, 2016

Motion by Andrejko, secc. Davis that the minutes of the meeting of December 15, 2016 be accepted and filed. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Bagusky. MOTION CARRIED.

LIST OF BILLS

Motion by Andrejko, secc. Davis that the list of bills for the month of December 2016 be accepted and filed. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Bagusky. MOTION CARRIED.

PRIOR APPROVAL OF BILLS

Motion by Andrejko, secc. Bowers that the proper officers are authorized to pay payroll and those bills at a discount or that accrue a penalty between meetings. Bills paid by this procedure will be presented at the next meeting. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Bagusky. MOTION CARRIED.

COMMUNICATIONS

Motion by Andrejko, secc. Bowers that the communications for the month of December 2016 be accepted and filed. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Bagusky. MOTION CARRIED.

HIRING – TEMPORARY LABORERS

Motion by Andrejko, secc. Bowers that Mike Graboske, Ben Hultz, Dillon Ropetski, Marc McEvoy, Richard Colarusso, Patrick Wallace & Thomas Tryba be hired as a temporary laborer in the Public Works Department effective January 16, 2017 to February 14, 2017 at a rate of \$10.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Bagusky. MOTION CARRIED.

Hanover Township
Board of Commissioners
January 11, 2017
Minutes – Page #3

HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Bowers, secc Davis that Raymond Masher, John Marczak, Dwayne Taggart, Joseph Temarantz, Chris Weaver, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels and Dan Harkenreader be hired as temporary as needed drivers in the Hanover Township Fire Department at Stations #2, #5 and #6 effective January 16, 2017 to January 14, 2017 at a rate of \$10.00 per hour for a maximum of twenty (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Bagusky. MOTION CARRIED.

AUTHORIZATION - SUBMIT PAYMENT REQUEST TO USDA & PAY APPROVED INVOICES FOR THE NEW FIREHOUSE

Motion by Bowers, secc. Davis that based on the recommendation of the Project Architect/Engineer Quad III Group, to submit Payment Request No.4 for General Construction, Electrical Construction, Electrical Construction, Plumbing Construction and Mechanical Construction in the amount of \$166,488.16 to the USDA for review and approval, that the Chairman is authorized to sign the payment request and the Township Manager be and is hereby authorized to pay the USDA approved invoices from the Firehouse Construction Account. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Bagusky. MOTION CARRIED.

KEY ENERGY CONSULTING AGREEMENTS

Motion by Bowers, secc. Davis to approve the agreements from Key Energy Consulting for the purchase of electricity be accepted and that the Chairman be and is authorized to sign the documents indicating acceptance. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Bagusky. MOTION CARRIED.

INVOICES – BORTON LAWSON ENGINEERING

Motion by Bowers, secc. Davis to authorize the payment of Township Engineer Borton Lawson Invoices referenced as 01,02,03,04 of 2017 for various projects including LSA Grant work, MS4 Permit Services and FOP Siphon Cleaning Project in the amount of \$6,517.90. These will be paid through various funds and grants including from the Sewer Fee Account. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Bagusky. MOTION CARRIED.

Hanover Township
Board of Commissioners
January 11, 2017
Minutes – Page #4

AUTHORIZATION – APPRAISAL OF DELANEY STREET PROPERTY

Motion by Davis, secc. Andrejko to authorize Olin Smith, Certified Commercial Appraiser, to conduct an appraisal and fair market value report in the not to exceed amount of \$1,000 on the Hanover Township owned property located on Delaney Street near the levee. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Bagusky. MOTION CARRIED.

AUTHORIZATION – HIRING OF ONE COLLEGE INTERN

Motion by Davis, secc. Andrejko to authorize the hiring of one college intern at a rate of \$10.00 per hour to assist with the MS4 required mapping of the Township storm water collection system. This internship will assist with the MS4 project and end at its completion. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Bagusky. MOTION CARRIED.

AUTHORIZATION – PURCHASE ORDER AND QUOTE FOR FINANCING FOR ONE 2017 FORD UTILITY POLICE INTERCEPTOR ALL WHEEL DRIVE VEHICLE

Motion by Davis, secc. Andrejko to authorize a purchase order in the amount of \$39,279.25 for one 2017 Ford Utility Police Interceptor All Wheel Drive Vehicle from Route 33 Automall, Easton PA with COSTARS Contract #13-084 and that the Township Secretary is authorized to request quotes for financing the same. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Bagusky. MOTION CARRIED.

APPROVAL OF GENERAL RELEASE

Motion by Davis, secc. Bowers that upon the recommendation of the Township's Insurance Carrier and its attorney and the Township Solicitor, that the Board of Commissioners of the Township of Hanover ratify, agree, accept and approve, without admission of any liability or wrongdoing, the proposed settlement agreement and general release in the matter of Albert Broody vs. Hanover Township, et. al. (No. 3:15-cv-01216) and further move that the Chairman is authorized and directed to sign the said agreement on behalf of the Township provided that, and upon receipt of, a copy of the "Medicare No Lien" letter from the Plaintiff. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Bagusky. MOTION CARRIED.

Hanover Township
Board of Commissioners
January 11, 2017
Minutes – Page #5

AUTHORIZATION TO SETTLE

Motion by Davis, secc. Andrejko that upon the recommendation of Eric Wassel, Esquire, and the Township Solicitor, that the proposed Settlement Agreement in the matter of *Hanover Township v. Michael J. Pasonick, Jr., Inc.*, providing for Defendant's payment to the Township the gross sum of \$12,000.00 in exchange for the Township's full and complete release of said Defendant from all further liability to the Township be accepted and approved and that the Chairman be and is hereby authorized to sign said Settlement Agreement on behalf of the Township. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Bagusky. MOTION CARRIED.

RESOLUTION NO. 001-2017 – A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF HANOVER AUTHORIZING THE ISSUANCE OF A TAX AND REVENUE ANTICIPATION NOTE, SERIES 2017.

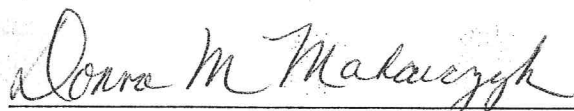
Motion by Davis, secc. Andrejko that Resolution No. 001-2017 authorizing the issuance of a \$900,000 Tax and Revenue Anticipation Note from Landmark Bank for the Township of Hanover be approved as submitted. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Bagusky. MOTION CARRIED.

Motion by Davis, secc. Andrejko to approve payment to Reilly & Associates for Invoice #10013.26 in the amount of \$40,473.66 be paid from the Sewer Fee Account for work on the sewer line relocation project related to the construction of the South Valley Parkway. Form D4181-B will be submitted to PennDOT for reimbursement of the costs above the original amount authorized. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Bagusky. MOTION CARRIED.

Motion by Davis, secc. Andrejko to authorize the Township Engineer to provide the advertisement for all components identified by Medico Industries for the installation of Press Line #4 to the Township Secretary for receipt of a sealed bids to be opened at the February 6, 2017 Work Session. This is reimbursed through the LSA Grant. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Bagusky. MOTION CARRIED.

ADJOURNMENT

Motion by Davis, secc. Andrejko to adjourn the meeting. On the motion the following voted yes: Andrejko, Bowers, Davis, Howatt, Krushnowski, Bagusky. MOTION CARRIED.



Donna M. Makarczyk, Secretary